



## **GENERAL RULES AND REGULATIONS**

**School timings to be strictly adhered to Morning Assembly:**

**School Timings: 9.30 a.m. to 3.45 p.m.**

1. Students coming to school by own transport must reach in time for the assembly.
2. Students must see that any homework / assignment/ projects given to them are submitted in time.
3. Money, Articles (such as Binoculars, Cassettes, CD,s Toys, Video games, Mobile Phones, Cameras etc.) should not be brought to school unless specifically asked by the teacher)
4. For birthdays, students can wear coloured dresses. The child may contribute a book to the school library as a lasting and benefitting gift to all his / her class mates.
5. English being the medium of instruction, conversation in the school, except in other language classes, should be in English.
6. Students should be responsible for the safekeeping of his/ her belongings. It is suggested that their names be inscribed on articles like lunch boxes, school bags and umbrellas. Students are not allowed to bring valuable items like gold ornaments.
7. Students are responsible to the school authorities, not only for their conduct in school but also for their general behaviour outside.



8. Any student who is not in full uniform should submit a written request signed and recommended by the parent to the Principal to obtain permission before entering the class room.
9. No student shall be absent from class without sufficient reason. Parents / Guardians must clearly state the reason for the absence in the leave record of the school diary.
10. Those who are absent themselves without prior permission shall not enter the class without the Principal's permission. Unauthorised absence for more than 15 days will lead to removal from the rolls.
11. Students suffering from contagious disease should not be sent to the school
12. Students are not allowed to go out of the campus during school hours including recess time
13. Any damage caused to the property of the school or of the other students must be reported to the principal and will have to be made good.
14. Every student shall endeavour to keep up the high standard of the school by excelling in studies and good manners. Politeness and courtesy must be shown in speech and conduct. Always respect your teachers and elders and greet them suitably.
15. Students will not enter other classrooms without due permission.