



GENERAL GUIDELINES FOR PARENTS

1. Ensure that your child is regular and punctual. Incentive prizes are instituted for students with 100% attendance.
2. Text books and notebooks will be provided by the school. Parents may however be asked to provide materials needed for certain special projects.
3. The school does not encourage children to be taken early or brought late to the school. In cases it is unavoidable, the parent must make a note to the class teacher. While taking a child early from the school, a permission note must be collected from the Class Teacher / The Principal.
4. Ensure that your child comes to school neatly dressed and maintains the dress code prescribed for them.
5. Parents are requested to send wholesome and healthy lunch in unbreakable containers, along with a towel.
6. Parents are requested to inform the school if the child is unwell. In the event of contagious diseases, parents are advised to keep the child at home.
7. Do not meet the teachers during class hours without per mission of the Principal.
8. Give all complaints in writing.



9. The school expects your whole hearted participation in all the school functions and workshops conducted by the school in the interest of your child.
10. Go through the diary daily; see that it is brought to school everyday. It is an excellent channel of communication.
11. Verbal requests through messengers or students or themselves to allow them to go home before the school gets over will not be complied with.
12. Perfect discipline should be maintained during tests. Any malpractice will be dealt with seriously.
13. Discourtesy and disrespect to the members of the school staff in any form will be viewed seriously and those responsible for such misbehaviour are liable to be dismissed.
14. Parents/guardians are not allowed to enter the class rooms. They can meet teachers only after getting permission from the Principal
15. Identity Card: A well laminated identity card is issued to every student. Students are required to possess their ID cards in the School and outside the school campus, representing for any activity, competitions in curricular and extra-curricular events, sports and games, expeditions and tours.